Hotel Check-in Rules

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General Information

Guest check-in at the hotel, as well as registration at the place of stay, is carried out upon presentation of an original identity document in accordance with the legislation of the Russian Federation.

In accordance with the Rules for the Provision of Hotel Services in the Russian Federation (approved by Government Decree No. 1853 of November 18, 2020), the Rules for Registration and Deregistration of Citizens of the Russian Federation at Their Place of Stay and Place of Residence within the Russian Federation (approved by Government Decree No. 713 of July 17, 1995), Federal Law No. 115-FZ of July 25, 2002 “On the Legal Status of Foreign Citizens in the Russian Federation”, and Government Decree No. 9 of January 15, 2007 “On the Procedure for Migration Registration of Foreign Citizens and Stateless Persons in the Russian Federation,” the following documents are recognized as identity documents:

● Passport of a citizen of the Russian Federation, confirming the identity of a citizen within the territory of the Russian Federation;
● Passport of a citizen of the USSR, confirming the identity of a citizen of the Russian Federation until replaced within the established time frame with a passport of a citizen of the Russian Federation;
● Birth certificate — for individuals under the age of 14;
● Passport of a citizen of the Russian Federation used for identification outside the Russian Federation, for persons permanently residing abroad;
● Temporary identity card of a citizen of the Russian Federation;
● Passport of a foreign citizen or another document established by federal law or recognized under an international treaty of the Russian Federation as an identity document of a foreign citizen (for example, diplomatic passport, service passport);
● Document issued by a foreign state and recognized under an international treaty of the Russian Federation as an identity document of a stateless person;
● Temporary residence permit for a stateless person;
● Residence permit for a stateless person;
● Temporary identity card of a stateless person in the Russian Federation.

In the absence of one of the above-listed identification documents of a citizen of the Russian Federation, a guest who is a citizen of the Russian Federation may be checked into the hotel upon presentation of a driver’s license. At the same time, in accordance with Clause 30(1) of the Rules for the Provision of Hotel Services in the Russian Federation, if the information received from the information system of the Ministry of Internal Affairs of the Russian Federation indicates a discrepancy between the driver’s license and the data on the identity document of a citizen of the Russian Federation contained in the information system of the Ministry of Internal Affairs of the Russian Federation, the hotel has the right to refuse to perform its obligations under the agreement, with the consequences for the guest as provided for in Clause 34(1) of the above-mentioned Rules.

Foreign citizens and stateless persons must additionally provide documents confirming the legality of their stay in the Russian Federation — a visa, migration card, residence permit, or other documents stipulated by federal law or international treaties of the Russian Federation that confirm the right of a foreign citizen to stay (reside) in the Russian Federation.

Check-in of Minors

In accordance with the *Rules for the Provision of Hotel Services in the Russian Federation* (approved by Government Decree No. 1853 of November 18, 2020):

- Check-in of minors under the age of 14 is carried out based on the identity documents of the accompanying parents (adoptive parents, guardians) or accompanying person(s), provided that such accompanying person(s) present written consent from the legal representatives (one of them), as well as the birth certificates of the minors.
- Check-in of minors aged 14 and older, without legal representatives present, is carried out based on their own identity documents, provided that written consent from their legal representatives (one of them) is submitted.

Providing copies, photographs, or electronic images of the above-mentioned documents instead of the originals for hotel check-in is not permitted under the current legislation of the Russian Federation.